

## *Perfect Break Caravans*

### *Assistance for Setup*

*Please do the following to make sure your caravan is ready for your Perfect Break. These are the **main** things to do for setup.*

**1. Hand brake-** After backing caravan into your desired location for you break, pull the park brake on to make sure it does not roll away or towards your car when you remove it. *ALWAYS CHOCK THE WHEELS IF ON A SLOPE as well.*

**2. Jockey wheel-** Add this to the caravan near the coupling ensuring the ‘bumps’ on the wheel are clamped firmly under the bracket!

3. Whilst pulling up the handle above the coupling, wind UP the caravan off the car. Be careful NEVER to place feet under the Front frame of the caravan in case of jockey wheel slippage. If this does not happen easily then put **weight** onto the back of your car or prise the coupling sideways if possible.

**5. Now remove the safety chain and electric plug for the lights.**

6. Drive your car away and park it.

7. Locate the Winder bar for the stabiliser legs(none for chesney as these just pull out and down into position) and after levelling caravan with the jockey wheel wind down the legs onto wooden blocks.

8. Pull down on each **hook(4)** on the sides(inside for Chesney) of the roof to unlock the pop top if you have a pop top.

9. **Push up** on the inside where the **handles** are to pop up the top.

10. Connect **water** hose and turn on a small amount testing flow at your sink before turning on anymore OR Fill your water tank making sure the water is not pouring out underneath. If this is occurring then the tap needs to be turned off which is on the end of the water tank underneath.

11. Connect your **electrical 15 amp power lead** and wait at least 4 hours before the fridge will get cold. To check this is working check the freezer compartment after this time allowance. NOTE- You will **NOT** be able to hear the fridge running. Any issues then please give PBC a call on 0413996516.

## *Assistance for pack up for Perfect Break Caravans*

*Please do the following to make sure your caravan is ready and clean for the next person and your pack up is completed properly for your own safe trip home. These are the **main** things to do for packing up.*

- Clean** all items including crockery, cutlery, plates, stoves, oven, microwave and sink.
- Floors** must be swept and mopped please.
- Wipe Clean** all surfaces.
- Please make sure **Fridge** door is **locked** in place Stabilising **legs** are wound **up**
- Check there are **10** poles in windsor caravan and annex and pegs packed into the back storage box. For other caravans please put poles, pegs and annexes where they were previously.
- Gas** is **off** (Gas fridge cannot be left on either during towing as this is illegal and dangerous).
- Top** is secured down with four **hooks** pulled into receiving slots properly. If these don't hook in properly then put roof up and down in a different order to rectify.
- Wind up **stabilising legs** before hooking up to the car.
- Remove Power lead before** securing Caravan to car to tow.
- Jockey wheel** also must be **removed** once on the car. Do not remove this until you have lifted or wiggled the caravan on the car to make sure it is well seated on the ball. Then remove wheel.
- Hand brake disengaged** by flipping back park brake lever and flipping up reversing lever. If this is not done then the brakes will not work properly as you drive.
- Now hook up your **Safety** chain.
- Connect your **lights plug** and drive safely home or back to PBC.

**Note:** If these steps are not done well your safety may be affected as will your bond should the caravan be returned damaged, unclean or incomplete.